

# Minutes for Mudgee Public School P&C

## Annual General Meeting

7<sup>th</sup> March 2011

**Attendance:** John Laidlaw, Heather Notson, Ros Rogers, Juile-ann Rayner, Tony Stewart, Lorraine Stewart, Candice Stott, Kim Stubbs, Kim Yarrington, Jody Moore, Trish Staples, Lorna Kapela, Thelma Smith, Sharon Caldwell, Philip Morley, Anne Cumberland, Kylie Marshall, Jacqueline Robbins, Glenys Alkamraikhi, Harry Alkamraikhi, Helen Dzuira, Anthea Nicholls, Karen Clulow, Annie Clarke, Sacha Etherington,

**Apologies:** Kelly Endacott, Chantal Tyrrell, Mark Young

**Meeting opened** at 7.10pm by Adam Sutherland

Last year's minutes were read and accepted

Moved: John Laidlaw

Seconded: Ros Rogers

### **Motions put forward:**

#### **Motion**

I move that the position of canteen liaison is abolished from the executive of the Mudgee Public P and C. The canteen supervisor writes a report to be presented either by supervisor or her nominated proxy to be presented at each general meeting.

Reasons

1. The reduce the number of positions that need to be filled for the executive each year
2. To give the canteen manager a chance to establish a routine in the canteen procedures
3. Ensure that canteen reports, particularly financial statements are regularly presented
4. Improve the communication flow between the canteen manager and the P and C

Note – this is not in any way intended to replace the canteen committee

Moved by Helen Dziura

Seconded: Annie Clarke

All in favour

**Motion:** That we hold our P&C meetings on the second Monday of every month.

Glenys Alkamraikhi amends the motion.

Motion: To have P&C meetings on every 3<sup>rd</sup> Monday of the month.

Moved: Glenys Alkamraikhi

Seconded: Trish Staples

14 In favour

6 against

6 abstained

**Re submitted motion:**

That the meeting are held every second Monday of the month

Moved: Helen Dzuira

Seconded: John Laidlaw

19 in Favour

8 abstained

**Principal's Report read by Ros Rogers**

As I reflect on 2010 there is much to be thankful for and much to look forward to as we enter 2011.

**BER**

Throughout 2010 our school has been a building site. As we near the end of the work I am so thankful for the new physical resources that we have. We already enjoy our new COLA as well as our new special education classroom. Our new canteen will commence operations this week, while our new hall will host its first assembly on Wednesday 16<sup>th</sup> March. Our special purpose room is also about to be used for the first time.

**School Organisation**

2010 also saw the number of students at Mudgee Public increase. Following further increases to our enrolments we now have 20 mainstream classes and 4 special education classes as well as 1 multi-categorical position. In total we have 495 students at Mudgee Public at the moment, an increase of 52 students in 2 years.

**School Management Plan**

There were 4 key areas to our 2010 School Management Plan – “School Engagement and Retention” (student welfare), “Literacy”, Numeracy” and “Teacher Quality”. Each year the professional development of our staff is a key strategy to improve student outcomes within each of these 4 areas. Throughout 2010, staff were involved in training within the school as well as from external agencies. As we enter 2011, the training of our staff team will once again be a key emphasis as we continue to work hard at making a great school even greater.

**School Uniform**

I thank the P & C for the amazing job they did in assisting with the introduction of our new school uniform throughout 2010.

## **Xstrata Funding**

Once again our school benefited from a generous donation from Xstrata coal. The CLC was given \$75,000 to allow schools to purchase literacy resources for children in Year 1. From this amount, Mudgee Public received approximately \$14,000. In 2 weeks, Alan Walker, principal of Gulgong PS, and I will attend a special function at which Xstrata will once again give the CLC \$75,000 to spend in 2011 for literacy resources for children in Year 2. I anticipate that Mudgee PS will again receive around \$14,000.

In conclusion I want to thank the P & C for the amazing job they did in 2010. I want to thank the hard working executive for the sensational job they have done in leading the P & C. I also want to wish the incoming executive all the best as they lead the P & C throughout the next 12 months.

Mark Young  
Principal

### **Treasurers Report:**

Audit was submitted and read

Moved: Harry Alkhamraikhi

Seconded: Candice Stott

### **Presidents Report:**

Good evening and welcome to the Mudgee Public School P&C AGM for 2011. For those of you who don't know me, I am Adam Sutherland, incumbent president.

It makes me proud to see the number of members we have involved with the P&C, a far cry from what I recall 3 years ago when I first attended. We as a committee are doing some fantastic things to promote not only the school but also ourselves and the wider community of Mudgee are beginning to take note.

It is my understanding that enrolments at MPS have increased for 2011. This could be due to any number of reasons: but what I do know is that we as a school community – students, parents, staff and P&C - are all promoting the school in a positive light.

During 2010 the P&C raised over \$127,000 through canteen sales, uniform sales and fundraising ventures - something that we should all be proud of. It is through the efforts of all volunteers that we have been able to achieve this and I emphasise the word volunteers.

2010 started with the Special Ed Charity Night with Wayne Bennett, where over \$25,000 was raised. It is over 12 months ago that this took place, but still I hear comments about how good the night was and when is the next one. In December I had the pleasure of attending the formal opening of the

Special Ed playground, where I was able to see the smiles on the faces of the children, knowing the P&C have made an impact.

Unfortunately due to the BER hall construction, we were without a canteen for 2010 and had to seek an alternative option for provision of lunch orders and counter sales. With the assistance of the high school canteen, the volunteers went about ensuring our kids were able to order and purchase food each day, raising almost \$14,000. As of today, the volunteers are able to work from inside our new canteen, well worth the wait and well deserved. The ladies who made the canteen function throughout the year deserve congratulations!!

Whilst on the subject of the canteen, I would like to welcome Lorna Kapela to the role of canteen manager. Lorna is lucky enough to be able to inherit a brand new facility, which will hopefully make her job a little easier. In saying this Lorna does have some challenges ahead of her including the implementation of a new healthy menu and the concern of limited volunteers. The canteen is a service provider to staff and students, but also a major contributor to our fundraising; hence Lorna will need the strong support of the new executive.

As of the first day in 2010, Mudgee Public School had a new image, a new uniform and a new sense of pride. The decision to change our uniform was not an easy one, but after numerous hours of meetings and investigation, the correct decision was made. I am almost certain that on day one of 2011, almost 90% of students were dressed in navy and gold. Once again a small band of ladies need to be commended for their efforts over the past 22 months.

Our ordering system has allowed us to provide new, quality uniforms at cost price, however I do know that the time and effort invested has taken its toll on these ladies and that they will be stepping down from the uniform subcommittee. Again I urge the new executive to consider this in the very near future.

Another successful event for the P&C in 2010 was the Walk-a-thon, raising in the vicinity of \$7000. Compared to other events this was relatively easy to organise, but again a group of volunteers gathered to coordinate. This could almost be an annual fundraiser with all students able to participate no matter their ability. It is also another avenue in the promotion of healthy activity.

So what did we do with all of this money raised?

Obviously we upgraded the Special Ed playground but in addition to this the infants sand pit now has a permanent cover, we have committed \$1500 to landscaping and tree planting, the school football team will be wearing the new navy and gold colours in 2011 and we donated \$500 to the swimming club for lane ropes.

It is our endeavour to continue the upgrade of both infants and primary playgrounds including the laying of soft fall under the infants play equipment, the installation of additional playground seating and general landscaping. With the determination and hard work of our committee, this is without a doubt achievable.

This brings me to our major event of 2011 – The Fete. With less than 2 weeks to go, the small committee is frantic with planning and coordinating. There will be jumping castles, horse rides, fire, police and ambulance demonstrations, dance groups and martial arts, side show alley, a chocolate wheel and silent auction. The committee has thought of everything to ensure this fete is a success. Again to the ladies who have worked on this for almost 6 months, you should be congratulated. Well done!!

If there is anyone who is able to offer assistance on or leading up to the day, please contact one of the committee – they will be very grateful.

Finally before I vacate my chair and stand down as president, I would like to thank the entire committee for their support, efforts and enthusiasm. We have achieved more than I could ever have imagined. We have made a difference and should be proud of ourselves!

To one lady especially, and I am sure everyone agrees, Kylie Marshall – you are the glue that keeps this committee together. Whether it is the canteen, uniform, fete, walk-a-thon, mothers & fathers day stalls – you are there. On behalf of everyone and especially myself – thank you.

I would now like to declare all executive positions vacant and ask Mr Todd Morley/Mrs Ros Rogers to take the chair for the 2011 AGM.

Ros Rogers Takes the chair and congratulates the outgoing board for a fantastic 2010.

**President:** Adam Sutherland

Nominated by Lorraine Stewart

Seconded by Philip Morley

Elected unopposed

**Treasurer:** Harry Alkamraikhi

Nominated by John Laidlaw

Seconded by Kim Stubbs

Elected unopposed

**Secretary:** Kylie Marshall

Nominated by Helen Dzuira

Seconded by Anthea Nicholls

Elected unopposed

**Vice President Uniform:**

Karen Clulow explained what was involved and advised that all uniform committee was stepping down.

Annie Clarke nominated but declined

Helen Dzuira

Nominated by Lorriane Stewart

Seconded by Kylie Marshall

Elected unopposed

**Fundraising:** Kim Stubbs

Nominated by Kylie Marshall

Seconded by Trish Staples

Candice Stott was nominated but declined

Elected unopposed

**Community Executive:**

Heather Notson was nominated but declined

Jackie Robbins nominated by Helen Dziura

Seconded by Heather Notson

Elected unopposed

Meeting Closed at 7.55pm